

O Lord ! Give me from Your Countenance a sustaining power

ZFI's SIR SYED COACHING & GUIDANCE CENTRE FOR CIVIL SERVICES
Application procedure for Selection of ZFI Fellows 2019
(Civil Services Exam 2020)

[ONLINE APPLICATION FORM](#)

TERMS OF ZFI FELLOWSHIP

1. ZFI Fellowship

ZFI selects and sponsors the coaching of a limited number of 'ZFI Fellows,' i.e. academically meritorious candidates with a serious interest in appearing for the highly competitive Civil Services Examination conducted by the Union Public Service Commission of India (UPSC). For this purpose ZFI opens online application opportunity in January and closes by mid April.

On the last Saturday of April every year, an All India Level Entrance Test is held from 9:00 am onward at God's Grace School (North Campus), Abul Fazal Enclave (D Block), Jamia Nagar, New Delhi 110025.

The result of this written test is declared the same evening by 7 pm at Zakatinda.org

Shortlisted candidates are interviewed the next day (last Sunday of April) from 10:00 am at CISRS House, 14 Jangpura-B, Mathura Road, Opp. Rajdoot Hotel, New Delhi.

Also the selection procedure is held in April/May in Srinagar, Malappuram, Kolkata, Lucknow, Bhopal, Vadodara and Aurangabad (Dates & Venues to be announced during April).

2. How to Apply:

- (a) Technical Graduates (medicine, engineering, chartered accountancy, law or similar other degree) and (b) Post graduates in any field, aged 19-27 years (as on 01 Sept of the year in which the UPSC Prelim Exam will be held for which the selection procedure is organized) are invited to apply online only.
- (b) The upper age limit as mentioned above will be taken as 30 years in respect of candidates belonging to these categories: OBC/J&K Resident/ST or having earlier qualified the UPSC Civil Services Prelims/State PSC.

- (c) Relaxation in educational qualification mentioned in (a) above is considered, on case by case basis, if the candidate has earlier qualified either the UPSC Civil Services Prelims Exam or a similar Exam conducted by any State Public Service Commission. For claiming such relaxation the candidate has to write a separate email at projects@zakatidia.org enclosing the relevant result on the basis of which the relaxation is claimed.
- (d) No monetary allowance is admissible for appearing at the test and interview.

3. Selection Procedure:

Candidates have to appear (in English medium only) for written test of 1 hr 15 minutes and interview as follows:

(A) Written:

- (i) General Studies & Aptitude Test - 100 Marks
(on the pattern of UPSC Civil Services Prelims Exam)
- (ii) Essay - 150 words - 50 Marks

(B) Interview 50 Marks

Please paste one recent passport size photograph on a printout of the Admit Card that's received by you through email from ZFI in respect of the selection procedure and also sign this paper. This will be your admit card.

Also bring a Government issued ID proof (Adhaar Card, Election Card, Passport or Driving License).

The finally selected candidates are required as follows:

4. Joining:

- a) To report to ZFI office at CISRS House, 14 Jangpura-B, Mathura Road, New Delhi 110014 at 10 am in June/July next on a date to be notified to the selected candidates.

5. Depositing the Originals

- b) To deposit all their original marksheets plus certificates and degrees with ZFI - from matriculation to post-graduation. These will be returnable on or after 30 June of the year that falls two years after the year during which the selected ZFI Fellow joins ZFI.
- c) If, for any reason, a candidate needs that any or all of the degrees/certificates be returned to him/her earlier, then the entire amount incurred on his/her coaching & residence by ZFI shall be refunded by him/her to ZFI before any of the de-

grees/marksheets/certificates can be returned to him/her. Also, for this purpose, application shall be emailed to ZFI in prescribed form.

d) Please bring 2 passport size recent photographs and

e) A copy of a Government issued ID proof (Adhaar Card, Election Card, Passport or Driving License) duly signed by yourself.

6. Hostel

i) In New Delhi, the ZFI Fellows will have to compulsorily live in the accommodation provided by ZFI.

ii) For accommodation, to be provided by ZFI, each male ZFI Fellow will have to pay to ZFI at the subsidized rate of Rs. 2,000/- per month. Full amount of Hostel charges for 24 months (Rs.48,000/-) will have to be deposited through bank draft favouring ZAKAT FOUNDATION OF INDIA payable in New Delhi in advance at the time of registration before joining the Fellowship.

iii) In the gentlemen's hostel, the kitchen is equipped with amenities and a cook. The cooking material has to be jointly and mutually funded by the ZFI Fellows.

iv) Lady ZFI Fellows will have to pay to ZFI @ subsidized rate of Rs 4,000/- as Hostel Fee including food. The gross amount of these charges for 24 months (Rs 96,000/-) will have to be deposited through bank draft favouring ZAKAT FOUNDATION OF INDIA payable in New Delhi.

7. Security Deposit:

In addition, at the time of registration before joining, each candidate will have to deposit a bank draft of Rs. 25,000/- favoring ZAKAT FOUNDATION OF INDIA payable at New Delhi as security deposit, returnable not earlier than 30 June of the year that falls two years after the year during which the selected ZFI Fellow joins ZFI. Behind the bank draft please write the candidate's full name & parent's names.

8. Affidavit:

Each ZFI Fellow will have to file an affidavit with ZFI, as per prescribed contents.

9. Financial Assistance for Coaching:

Taking into consideration the candidate's and his/her family's financial capacity, ZFI will sponsor the coaching fees to the maximum extent of ninety percent of the net amount payable by ZFI to any coaching institute. The balance amount will be deposited in advance (with the ZFI) by the ZFI Fellow. Same is applicable to Test Series too.

10. ZFI's decision is final

By applying for ZFI Fellowship the candidate is presumed to have accepted the conditions and is presumed to have solemnly affirmed that in all matters the decision of ZFI shall be final and binding on him/her.

11. Sanction against non-compliance:

In case a candidate, after his/her selection, ever refuses to comply with any of these requirements, his/her security in the form of bank draft shall be forfeited in addition to any other fine/penalty leviable by ZFI none of which shall be questioned in any administrative/legal/judicial proceeding.

12. Welcome on board:

From out of the civil services coaching institutes in Delhi empaneled with the ZFI, the ZFI Fellows are required to select the coaching institutes as per their choice and inform the details through email at projects@zakatindia.org within ten days after joining. The candidates are taken under the guidance and supervision of Zakat Foundation of India and Interfaith Coalition for Peace in order to help them properly prepare for the Preliminary, Mains, and Interview for Personality Test for the UPSC Civil Services Examination. They are expected to treat themselves not as guests of ZFI. Instead, they would do their best to ensure that this short association of 24 months turns into an asset for both.

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